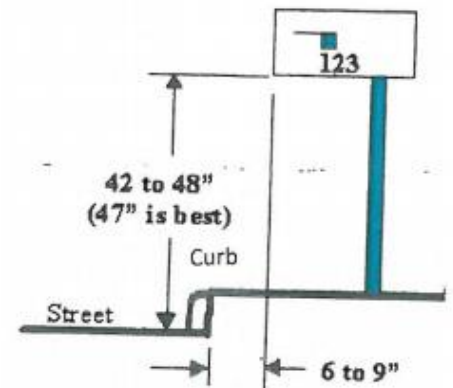


The U.S. Postal Service determines the proper local route mailbox installation regulations for local mail delivery. Unfortunately, many mailboxes are not installed properly in the Town, and can be damaged while contracted service crews are providing such services as snow plowing, street, sweeping, recycling and solid waste collection.

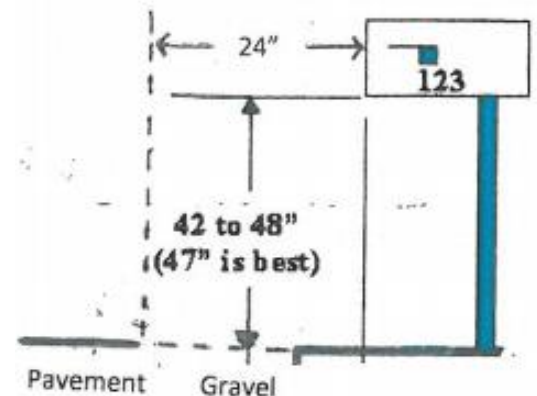
Residents of the Town are reminded that the Town will not be responsible for any damage caused to a local mailbox, which was not properly installed. Also, motor route newspaper boxes mounted to the mailboxes, which obstruct the recommended clearance under a mailbox, may cause damage that will not be covered by the Town.

Residents and businesses within the Town are asked to comply with the regulations set forth by the U.S. Postal Service for the placement of mail and paper boxes located adjacent to the curb lines and shoulders of the roadway. The regulations for installation are as follows:

- a. Mounting a mailbox on a rural road. The bottom of the mailbox should be between 42" and 48" above the surface of the road. The front of the mailbox should be a minimum of 24" back from said surface so it will not interfere with the snow plowing operation.
- b. Mounting a mailbox on a street with a curb. The bottom of the mailbox should be between 42" and 48" from the surface of the road. The front of the mailbox should be a minimum of 6" behind the back of the curb.



- c. Place address numbers on the mailbox to be visible to the route carrier and emergency personnel such as fire, rescue, and police agencies.



Please remember, the Town is not responsible for any damage to mailboxes or paper boxes which are not compliant with the United States Postal Service standards. Also, please keep the mailboxes compliant by performing standard maintenance when needed to stay complaint.