



## BEAUTIFICATION SUB-COMMITTEE MINUTES

Monday, February 20, 2023 at 5:30 p.m.

Ledgeview Community Center

3700 Dickinson Road, De Pere, WI 54115

### A. CALL TO ORDER

The meeting was called to order by Nicole Van Helden at 5:44pm.

### B. ROLL CALL

Members present: Nicole Van Helden, Anna Burtchi, Jill Gerwing.

Staff present: Steph Schlag, Park, Recreation and Forestry Director.

### C. AGENDA APPROVAL

**Motion by Jill, seconded by Anna,** to approve agenda as written. No further discussion. Motion carried unanimously in a voice vote.

### D. APPROVAL OF MINUTES:

1. Beautification Sub-Committee Minutes from October 17, 2022
2. Beautification Sub-Committee Minutes from December 20, 2022

**Motion by Jill, seconded by Nicole,** to approve the minutes as presented. No further discussion. Motion carried unanimously in a voice vote.

### E. COMMUNICATIONS:

1. Park, Recreation, and Forestry Committee Update provided by staff. Next meeting is Tuesday, February 21 at 5:30pm (tomorrow). No meeting in January. No other updates.

### F. OLD BUSINESS:

None

### G. NEW BUSINESS:

1. 2022 Work Plan Evaluation and 2023 Work Plan Discussion  
Staff provided background on the bench by Dollar Tree at SE corner of Dickinson and GV roundabouts. Bench was placed there as a memorial/recognition of the GV corridor project, suggestion of resident committee member. Committee does not see the need for landscaping at the bench on the corner of G and GV. Spend time and funds on roundabouts. Remove from future work plans. Jill asked to consider renaming committee. Staff suggested that may come out as an item for the public art plan.  
**Motion by Nicole, seconded by Jill,** to approve the 2023 Work Plan and recommend approval by the Park, Recreation and Forestry Committee. No further discussion. Motion carried unanimously in a voice vote.
2. 2023 Trail Paintings Location and Timeline  
Staff provided the 2023 RFP for the trail paintings and confirmed timelines. Committee indicated desired 2023 location to be near Ledgecrest Reserve and Bleu. Staff will send out in near future.



3. Consideration of New Member

**Motion by Nicole, seconded by Anna**, to recommend Anna Sutherland as a new committee member and recommend approval by Park, Recreation and Forestry Committee. No further discussion. Motion carried unanimously in a voice vote.

**H. STAFF UPDATE**

Staff asked for input on 2023 Beautiful Garden contest dates/timelines to be able to get signs and posters printed. Committee agreed to have judging in mid-July. Tentatively July 10<sup>th</sup>. Will get finalized at April meeting. Suggestion to do Beatification committee meeting on July 24<sup>th</sup> and garden contest judging week of July 10<sup>th</sup>.

**I. ADJOURNMENT.**

**MOTION by Nicole, seconded by Jill**, to adjourn. No further discussion. Motion carried unanimously in a voice vote. Meeting adjourned at 6:25pm.

Next Meeting: (Tentatively) March, 20, 2023 at 5:30pm

Respectfully submitted,

*Stephanie Schlag*

Stephanie Schlag, Park, Recreation and Forestry Director  
Town of Ledgeview, Brown County, WI

Approved at the April 17, 2023 Beautification Sub-Committee Meeting.

Approved at the April 6, 2023 Park, Recreation, & Forestry Committee Meeting.

Approved at the May 1, 2023 Town Board Meeting.