



PARKS, RECREATION, AND FORESTRY COMMITTEE MINUTES

Tuesday, February 21, 2023 at 5:30pm
Ledgeview Community Center
3700 Dickinson Road, De Pere, WI 54115

A. CALL TO ORDER

The meeting was called to order by Cullen Peltier at 5:35pm.

B. ROLL CALL

Members present: Chris Culotta, Cullen Peltier, David Purnell, Nicole Van Helden. Members excused: Sachin Shivaram

Staff present: Stephanie Schlag, Park & Recreation Director, and Mark Sauer (virtual), Planner, Mead & Hunt. Members of the public also in attendance.

C. AGENDA APPROVAL

MOTION by Chris, seconded by Dave to approve the agenda. No further discussion. Motion carried 4-0 in a voice vote.

D. APPROVAL OF MINUTES:

1. Park, Recreation and Forestry Committee Minutes from December 19, 2022
Grammatical corrections provided by Nicole. Staff will make the suggested corrections.

Motion by Dave, seconded by Nicole, to approve the minutes with the suggested corrections. No further discussion. Motion carried 4-0 in a voice vote.

2. Beautification Sub-Committee Minutes from October 17, 2022
3. Beautification Sub-Committee Minutes from December 20, 2022

MOTION by Nicole, seconded by Dave, to approve the Beautification Sub-Committee minutes. No further discussion. Motion carried 4-0 in a voice vote.

E. PUBLIC COMMENT:

None.

F. COMMUNICATIONS:

1. Beautification Sub-Committee Update
Update provided by Nicole of the Beautification Sub-Committee meeting held on Monday, February 20.

G. OLD BUSINESS:

None.

H. NEW BUSINESS:

1. Arbor Day Proclamation

Motion by Dave, seconded by Nicole, to recommend approval by the Town Board of Supervisors of the Arbor Day Proclamation for the Town of Ledgeview. No further discussion. Motion carried 4-0 in a voice vote.

2. Recommendation from Beautification Sub-Committee of New Member

Motion by Chris, seconded by Dave, to approve Anna Sutherland as a member of the Beautification Sub-Committee as recommended by the Beautification Sub-Committee. No further discussion. Motion carried 4-0 in a voice vote.

3. RFP for Public Art Master Plan

Motion by Nicole, seconded by Dave, to approve the Request for Proposals for a Public Art Plan as recommended by the Beautification Sub-Committee. No further discussion. Motion carried 4-0 in a voice vote.

4. 2022 Work Plan Evaluation and 2023 Work Plan

Staff provided a status report of the 2022 work plan. Discussion on items to include for the 2023 work plan. Review of the CORP implementation table for additional items that should be completed as part of the current version of the CORP. Committee discussion about importance of greenway preservation. Suggestion to review and update viewshed analysis to include emphasis on greenway preservation, including East River corridor.

Additional items include Public Art Plan, signage for bike routes (not just Ledgeview loops), plus work not completed in 2022. Staff will bring a final draft to March meeting.

5. Belle Isle Park Plan Discussion

Staff provided an overview and memo regarding Belle Isle Park. Initial intention of park may no longer be feasible due to Red Hawk subdivision build out. May not be able to accommodate a gazebo, only benches, landscaping. It may be better suited as part of the larger greenspace and stormwater parcels with the RedHawk subdivision. It may be best to rethink the future Neighborhood Park N5 in the CORP as part of the next update of the CORP and incorporate Belle Isle as part of this. Committee indicated desire to mark corners with ledgestone and put demarcation signage out. Staff mentioned doing something fun/different like a monument marking half way point between GV and Bower Creek Road, or some sort of art. Staff mentioned that committee as a policy has indicated to approve a master park plan for any current or new programmed/active parks, however the size of the park may not warrant a master plan, but just a landscaping plan at this time.

Motion by Cullen, seconded by Chris, to direct staff to develop a plan graphic for Belle Isle Park and bring back to committee for approval. No further discussion. Motion approved 4-0 in a voice vote.

I. STAFF REPORT:

Staff went over the memo provided of latest happenings in the department.

J. ADJOURNMENT.

MOTION by Dave, seconded by Nicole, to adjourn. No further discussion. Motion carried 4-0 in a voice vote. Meeting adjourned at 7:03pm.

NEXT REGULAR MEETING: March 21, 2023 at 6:00pm

Respectfully submitted,

Stephanie Schlag

Stephanie Schlag, Park and Recreation Director

Town of Ledgeview, Brown County, WI

Approved at the April 26, 2023 Recreation and Forestry Committee Meeting.

Approved at the May 1, 2023 Town Board Meeting.