



PARKS, RECREATION, AND FORESTRY COMMITTEE MINUTES

Wednesday, April 26, 2023 at 5:30pm
Ledgeview Community Center
3700 Dickinson Road, De Pere, WI 54115

A. CALL TO ORDER

The meeting was called to order by Cullen Peltier at 5:31pm.

B. ROLL CALL

Members present: Chris Culotta, Cullen Peltier, David Purnell, Nicole Van Helden.

Staff present: Stephanie Schlag, Park & Recreation Director, and Mark Sauer (virtual), Planner, Mead & Hunt.

C. AGENDA APPROVAL

MOTION by Dave, seconded by Chris to approve the agenda. No further discussion. Motion carried 4-0 in a voice vote.

D. APPROVAL OF MINUTES:

1. Parks, Recreation and Forestry Committee Minutes from February 21, 2023

Motion by Dave, seconded by Nicole, to approve the minutes. No further discussion. Motion carried 4-0 in a voice vote.

2. Beautification Sub-Committee Minutes from January 17, 2023

3. Beautification Sub-Committee Minutes from February 20, 2023

MOTION by Nicole, seconded by Dave, to approve the Beautification Sub-Committee minutes. No further discussion. Motion carried 4-0 in a voice vote.

E. PUBLIC COMMENT:

None.

F. COMMUNICATIONS:

1. Beautification Sub-Committee Update

All updates of the meeting are included as items in New Business. The Beautiful Garden Contest is coming up in summer.

G. OLD BUSINESS:

1. Approval of 2023 Work Plan

Discussion from the committee regarding the Bike/Ped Working group. This came from the Bike/Ped plan. Committee feels this is not necessary for this year's work plan and suggested to remove. Committee would like to see focus on the East River greenway as part of viewshed review and consideration of a broader greenway plan.

MOTION by Cullen, seconded by Nicole, to approve the 2023 Work Plan with the recommended changes and recommend approval by the Town Board of Supervisors. No further discussion. Motion carried 4-0 in a voice vote.

2. Belle Isle Park Landscape Plan Discussion
Discussion from committee on what the steps for approval will look like. Mark will do one design and provide to committee for review. Staff will notify neighbors in Belle Isle, Red Hawk and Dickinson Heights Subdivision via mail of the final approval of the plan at an upcoming Park, Recreation, and Forestry Committee meeting. No action needed at this time.
3. Approval of Gift Acceptance Policy
Staff reviewed the changes provided by staff and Town counsel. No comments or concerns from the committee.

MOTION by Dave, seconded by Nicole, to approve the Town Gift Acceptance Policy and recommend approval by the Town Board of Supervisors. No further discussion. Motion carried in a 4-0 vote.

H. NEW BUSINESS:

1. Recommendation from Beautification Sub-Committee of 2023 Work Plan
MOTION by Chris, seconded by Nicole, to approve the Beautification Subcommittee 2023 Work Plan. No further discussion. Motion carried 4-0 in a voice vote.
2. Recommendation from Beautification Sub-Committee for Public Art Master Plan Consultant
Nicole provided a summary of the reason the BSC is recommending Create Wisconsin. Committee felt the recommended proposal was concise, they have worked with other communities and have also worked with the Town before.
MOTION by Dave, seconded by Chris, to approve Create Wisconsin as the Public Art Master Plan Consultant and forward to Town Board for approval. No further discussion. Motion carried 4-0 in a voice vote.
3. Recommendation from Beautification Sub-Committee for 2023 Trail Painting Artist
MOTION by Dave, seconded by Chris, to approve Stephon Kiba Freeman for the 2023 Trail Painting project and forward to Town Board for approval. No further discussion. Motion carried 4-0 in a voice vote.

I. STAFF REPORT:

Staff went over the memo provided of latest happenings in the department.

J. ADJOURNMENT.

MOTION by Nicole, seconded by Dave, to adjourn. No further discussion. Motion carried 4-0 in a voice vote. Meeting adjourned at 6:34pm.

NEXT REGULAR MEETING: Tuesday July 18, 2023 at 6:00pm

Respectfully submitted,

Stephanie Schlag

Stephanie Schlag, Parks and Recreation Director

Town of Ledgeview, Brown County, WI

Approved at the June 12, 2023 Parks, Recreation and Forestry Committee Meeting.

Approved at the June 20, 2023 Town Board Meeting.