



SANITARY DISTRICT #2 COMMISSION MINUTES

WEDNESDAY, June 7, 2023 at 4:30 p.m.

Ledgeview Community Center

3700 Dickinson Road, De Pere, WI 54115

A. CALL TO ORDER

The meeting was called to order by President Ken Geurts at 4:30 p.m.

B. ROLL CALL

Members present were President Ken Geurts and Commissioners Dennis Watermolen and Luann Pansier.

Staff present were Clerk/ Treasurer Renae Peters, Public Works Director Greg Potts, Engineer Scott Brosteau and Water Operator Andy Tenor.

C. AGENDA APPROVAL

Motion by Watermolen to approve agenda as posted, **seconded by Pansier**. No further discussion. Motion carried in a voice vote.

D. APPROVAL OF THE MINUTES

Motion made by Watermolen to approve the May 3, 2023 Sanitary District minutes as written, **seconded by Pansier**. No further discussion. Motion carried in a voice vote, unanimously.

Motion made by Watermolen to approve the April 26, 2023 CBCWA minutes as written, **seconded by Pansier**. No further discussion. Motion carried in a voice vote, unanimously.

E. PUBLIC COMMENT: None

F. PUBLIC HEARING: None

G. COMMUNICATIONS: None

H. OLD BUSINESS: None

I. NEW BUSINESS:

1. **Reappointment of Ken Geurts as District President:** Geurts agreed to another six-year term expiring in 2029. He stated and signed the official oath. No further action required.
2. **2022 CMAR report:** Peters gave a brief overview of the 2022 Compliance Maintenance Annual Report (CMAR). Changes from the previous year include added interest to the maintenance funds held at the State and notification of lift station connection to SCADA. The District received an "A" grade.

Motion made by Pansier to approve resolution SD-R-2023-002 validating the 2022 CMAR report. **Motion seconded by Geurts**. No further discussion. Motion carried in a voice vote unanimously.

3. **East Landfill Industrial Service Agreement:** Potts gave an overview of the proposed changes to the East Landfill Industrial Service Agreement with Brown County Port & Resource Recovery. Changes include requiring meter calibration test results to be submitted to the District annually and requiring flow metering and truck weighing to verify leachate quantities deposited. The amendment also includes a condition that the District will invoice Brown County \$100 per year for inflow reimbursement.

Motion made by Geurts to approve the proposed changes to the East Landfill Industrial Service Agreement.
Motion seconded by Watermolen. No further discussion. Motion carried in a voice vote unanimously.

J. MEAD & HUNT, INC.:

1. **Updates:** Brosteau gave an update on the Water and Sewer Master Plans. The plans are almost finished and estimated full-build-out water and sewer flows are calculated. Final touches are being added before the plans are brought to the Commission for approval.

K. STAFF REPORT:

1. **Public Works Director / Water Operator:** Potts reviewed his staff report giving updates on the Town's road projects, Public Works Crew projects, and Bel Gioioso's planned addition.
2. **Clerk / Treasurer:** Peters briefly summarized her staff report including Town Board agendas, Board of Review results and simplified rate case eligibility.
 - a. After a brief discussion, the Commission decided to cancel the July 5, 2023 meeting due to a lack of agenda items and staff being out of the office.

L. APPROVAL OF VOUCHERS:

Motion made by Geurts to approve the vouchers since May 3, 2023, **seconded by Watermolen.** No further discussion. Motion carried unanimously in a voice vote.

M. ADJOURNMENT:

Motion made by Watermolen to adjourn, **seconded by Geurts.** No further discussion. Motion carried in a voice vote unanimously. Meeting adjourned at 4:53pm.

Next Regular Meeting: WEDNESDAY, AUGUST 2, 2023

Respectfully submitted,

Renaë Peters

Renaë Peters, Sanitary District #2 Clerk / Treasurer
Town of Ledgeview, Brown County, WI

Approved at the August 2, 2023 Sanitary District Meeting.

Approved at the August 7, 2023 Town Board Meeting.