



TOWN BOARD MINUTES
Monday, October 02, 2023, at 6:00 p.m.
or as soon thereafter as possible
Ledgeview Community Center
3700 Dickinson Road, De Pere, WI 54115

CALL TO ORDER

The meeting was called to order by Chairman P. Danen at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

ROLL CALL

Present were Chairman P. Danen, Supervisors Mark Danen, Karie Kellam, Al Matzke, and Renee Van Rossum.

Staff present were Administrator Sarah Burdette, Clerk Jennifer Broich, Treasurer, Renae Peters, and Public Works Director Greg Potts.

AGENDA APPROVAL

Staff advised there were no changes to the agenda.

Motion by Supervisor R. Van Rossum to approve agenda as written, **seconded by** Supervisor M. Danen. No further discussion. Motion carried unanimously 5-0.

CONSENT AGENDA

- 1. Regular Board Meeting Minutes:
 - a. September 19, 2023 – Town Board Minutes
- 2. Routine Reports: None
- 3. Committee/Commission Reports: None
- 4. Operator’s Licenses: September 17, 2023, thru September 30, 2023
- 5. Other Committee Minutes: None
- 6. Pay Requests: None
- 7. Special Event & Street Closure Permits: None

Motion made by Supervisor K. Kellam to approve the Consent Agenda as written, **seconded by** Supervisor R. Van Rossum. No further discussion. Motion carried unanimously 5-0.

PUBLIC COMMENT:

Chairman P. Danen opened public comment at 6:01 p.m.

After two more calls for comments, none were heard. Public comment was closed at 6:02 p.m.

PUBLIC HEARING:

None.

ZONING & PLANNING:

None.

OLD BUSINESS:

1. Continued discussion and decision on UTV & ATV usage.

Staff explained there have been multiple requests from residents asking to allow All-Terrain Vehicle (ATV) and Utility Terrain Vehicle (UTV) usage on Town owned and maintained roadways.

A town, village or city may enact an ordinance under state statues that allows ATV / UTV usage on any highway with a speed limit of 35 mph or less; or enact an ordinance that would allow usage on any Town owned and maintained roadways; or an ordinance allowing use on selected streets, placing signs on every Town or County roadway entering Ledgeview's municipal borders, stating that 'All Ledgeview Town Owned Streets are Open to ATV / UTV Traffic'. Staff went over the regulations that could be included in said ordinance.

Continued discussion ensued between the board and staff.

Motion made by Supervisor R. Van Rossum to move forward with staff creating an ordinance for ATV / UTV usage. **Motion seconded by** Supervisor M. Danen. No further discussion. Motion carried by a vote of 3-2 with Chairman P. Danen and Supervisor K. Kellam against.

NEW BUSINESS:

1. Approval of Town of Ledgeview Pedestrian Crosswalk Policy.

Staff explained that municipalities are responsible for creating and maintaining all crosswalks on roadways within their own jurisdiction in accordance with the Town / County Municipal Maintenance Agreement. As such, the Town needs a policy to outline specific guidelines to determine where pedestrian crosswalks will have pavement markings

Motion made by Supervisor M. Danen to approve Pedestrian Crosswalk Policy. **Motion seconded by** Supervisor K. Kellam. No further discussion. Motion carried unanimously 5-0.

2. Approval of Final Resolution R-2023-024 authorizing and levying of special assessments against benefited property for installation of curb and gutter, sidewalk, and storm sewer, on Dollar Road, beginning at the intersection of Dollar Lane and Dollar Road proceeding east to Half Crown Run.

Project has been completed and costs are finalized; therefore, a final resolution is needed for the assessment to be collected.

Motion made by Supervisor R. Van Rossum to approve Final Resolution R-2023-024 authorizing and levying of special assessments for installation of curb and gutter, sidewalk, and storm sewer, on Dollar Road. **Motion seconded by** Supervisor A. Matzke. No further discussion. Motion carried unanimously 5-0.

COMMUNICATIONS:

None.

ORDINANCES:

None.

REPORTS:

Administrator:

- None

Planner:

- None

Zoning Administrator:

- None

Treasurer:

- None

Clerk:

- None

Engineer:

- None.

Public Works Director:

- Received a request for a four-way stop sign at Three Penny and Dollar. Staff does not recommend it, per the MUTCD, but advised they would bring it to the board at a future meeting.

Park & Recreation Director:

- None

Fire Department:

- None

Board Comments:

- None

APPROVAL OF THE VOUCHERS:

Motion made by Supervisor R. Van Rossum approve the vouchers. **Motion seconded by** Supervisor M. Danen. No further discussion. Motion carried unanimously 5-0.

CLOSED SESSION:

None.

ADJOURNMENT:

Motion made by Chairman P. Danen to adjourn, **seconded by** Supervisor R. Van Rossum. No further discussion. Motion carried unanimously 5-0. Meeting adjourned at 6:19 p.m.

Respectfully submitted,
Jennifer L. Broich
Clerk

Approved at the October 17, 2023, Town Board Meeting.