



**SANITARY DISTRICT #2 COMMISSION MINUTES**  
**THURSDAY, October 26, 2023 at 4:30 p.m.**  
**Ledgeview Community Center**  
**3700 Dickinson Road, De Pere, WI 54115**

**A. CALL TO ORDER**

The meeting was called to order by President Ken Geurts at 4:30 p.m.

**B. ROLL CALL**

Members present were President Ken Geurts and Commissioners Dennis Watermolen and Luann Pansier. Staff present were Clerk/ Treasurer Renae Peters, Public Works Director Greg Potts, Water Operator Andy Tenor and Engineer Scott Brosteau.

**C. AGENDA APPROVAL**

**Motion by Watermolen** to approve agenda as posted, **seconded by Pansier**. No further discussion. Motion carried in a voice vote.

**D. APPROVAL OF THE MINUTES**

**Motion made by Pansier** to approve the October 4, 2023 Sanitary District minutes as written, **seconded by Watermolen**. No further discussion. Motion carried in a voice vote unanimously.

**E. PUBLIC HEARING:** Geurts opened the public hearing to hear comments on the proposed 2023 levy and 2024 budget at 4:31pm. Peters gave an explanation of the sewer levy worksheet pointing out the proposed levy and mil rate and noting the change to actual assessed value (manufacturing). Peters then gave an overview of the proposed 2024 budget including key changes and highlights. After discussion with the Commission, Geurts asked for comments three times. No comments were made. The public hearing was closed at 4:54pm.

**Motion made by Pansier** to approve the proposed 2023 levy in the amount of \$243,561.00 and to place the funds in the future capital account. **Motion seconded by Geurts**. No further discussion. Motion carried in a voice vote unanimously.

**Motion made by Geurts** to approve the 2024 budget as proposed. **Motion seconded by Watermolen**. No further discussion. Motion carried in a voice vote unanimously.

**F. OLD BUSINESS: None**

**G. NEW BUSINESS:**

1. **Sewer Rate Increase:** Staff asked the Commission for direction on whether or not to pursue increasing sewer volume rates in 2024. Sewer rates have not changed since 2015 and NEW Water is proposing to increase their rates 6% each of the next 5 years. The Commission discussed options, ultimately noting that the sewer fund is doing well with ample cash flow. They requested that staff monitor the situation and wait to see what the outcomes of the Sewer Master Plan are in spring. **No action taken. No motion needed.**

**H. MEAD & HUNT, INC.:**

1. **Misc. Updates:** Brosteau updated the Commission on two projects: the service extension on CTH GV to Mr. Golf in Bellevue and the Shadow Ln. water main upsize.

**I. STAFF REPORT:**

1. **Public Works Director / Water Operator:** Potts reported that the crew is almost done with leak detection and have begun hydrant cap painting.
2. **Clerk / Treasurer:** The Commission asked about a few items on the Town Board agendas including a rezone by Valley Cabinet, Oak Ridge Cr sidewalk, and the vacant Zoning Administrator position.

**J. APPROVAL OF VOUCHERS:**

**Motion made by Watermolen** to approve the vouchers since October 4, 2023, **seconded by Pansier**. No further discussion. Motion carried unanimously in a voice vote.

**K. ADJOURNMENT:**

**Motion made by Watermolen** to adjourn, **seconded by Geurts**. No further discussion. Motion carried in a voice vote unanimously. Meeting adjourned at 5:11pm.

Next Regular Meeting: WEDNESDAY, DECEMBER 6, 2023

Respectfully submitted,

*Renaë Peters*

Renaë Peters, Sanitary District #2 Clerk / Treasurer  
Town of Ledgeview, Brown County, WI

Approved at the December 6, 2023 Sanitary District Meeting.  
Approved at the December 19, 2023 Town Board Meeting.