



PERSONNEL & FINANCE COMMITTEE MINUTES

Thursday, September 14, 2023 at 7:30 a.m.

Ledgeview Community Center

3700 Dickinson Road, De Pere, WI 54115

A. CALL TO ORDER

The meeting was called to order by Chairperson Tina Peltier at 7:31 a.m.

B. ROLL CALL

Members present were Chairperson Tina Peltier, Joe Schlag, Tim Beno and Al Cheslock. Al Matzke was excused.

Staff present was Sarah Burdette, Administrator.

C. AGENDA APPROVAL

Motion by Beno to approve agenda as written **seconded by** Schlag. No further discussion. Motion carried in a voice vote, 4-0

D. APPROVAL OF THE MINUTES AGENDA

1. Personnel & Finance Committee Minutes from May 18, 2023.

Motion made by Schlag to approve the minutes, **seconded by** Beno. No further discussion. Motion carried in a voice vote, 4-0.

E. COMMUNICATIONS:

F. OLD BUSINESS: None.

G. NEW BUSINESS:

1. The Committee may convene into closed session pursuant to WI State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises authority. The purpose is to make recommendation on the 2024 employee salary and wages. The Committee may then reconvene into open session to take action on items discussed in closed session.

Motion made by Beno, **seconded by** Peltier to go into Closed Session at 7:34am. No further discussion. Roll call vote taken. Beno –aye; Peltier –aye; Schlag –aye; Cheslock –aye.

Discussion ensued in closed session.

Motion made by Beno, **seconded by** Peltier to go out of Closed Session at 7:57am. No further discussion. Roll call vote taken. Beno –aye; Peltier –aye; Schlag –aye; Cheslock –aye.

Motion by Beno to recommend to the Town Board, approval of the 2024 wage and salary adjustments as discussed in Closed Session, **seconded by Peltier**. No further discussion. Motion carried in a voice vote, 4-0.

H. ADJOURNMENT:

Motion made by Beno to adjourn, **seconded by Schlag**. No further discussion. Motion carried in a voice vote, 4-0. Meeting adjourned at 8:00 a.m.

NEXT REGULAR MEETING TBD AS NEEDED.

Respectfully submitted,

Sarah K Burdette

Sarah K. Burdette, Administrator
Town of Ledgeview, Brown County, WI

Approved at the December 7, 2023 Committee Meeting.

Approved at the December 19, 2023 Town Board Meeting.