



SANITARY DISTRICT #2 COMMISSION MINUTES

Wednesday, December 6, 2023 at 4:30 p.m.

Ledgeview Community Center

3700 Dickinson Road, De Pere, WI 54115

A. CALL TO ORDER

The meeting was called to order by Commissioner Dennis Watermolen at 4:30 p.m.

B. ROLL CALL

Members present were Commissioners Dennis Watermolen and Luann Pansier. President Ken Geurts was present via phone.

Staff present were Clerk/ Treasurer Renae Peters, Public Works Director Greg Potts, Water Superintendent Andy Tenor and Engineer Scott Brosteau.

C. AGENDA APPROVAL

Motion by Pansier to approve agenda as posted, **seconded by Watermolen**. No further discussion. Motion carried in a voice vote.

D. APPROVAL OF THE MINUTES

Motion made by Pansier to approve the October 26, 2023 Sanitary District minutes as written, **seconded by Watermolen**. No further discussion. Motion carried in a voice vote unanimously. **Motion made by Pansier** to approve the August 23, 2023, September 27, 2023 and October 25, 2023 CBCWA Board minutes, **seconded by Watermolen**. No further discussion. Motion carried in a voice vote unanimously.

E. PUBLIC HEARING: None

F. OLD BUSINESS: None

G. NEW BUSINESS:

1. **Hackl Urban Development Agreement:** The Commission reviewed the request by Tanner and Samantha Hackl, owners of parcel D-272-2 4029 Hidden Valley Ln., to install a private well and septic system at that location. Parcel D-272-2 is within the Urban Development line requiring all new development connect to municipal water and sewer. The District cannot currently serve the property with municipal services. The Commission agreed to allow the construction of private services on the condition that the Hackl's connect to municipal services within a year of becoming available. They agreed.

Motion made by Pansier to allow construction of private services on parcel D-272-2, 4029 Hidden Valley Ln. with the condition that the property be connected to municipal water and sewer services within a year of availability, **seconded by Geurts**. No further discussion. Motion carried in a voice vote unanimously.

2. **Foxborough Ct. Private Maintenance Agreement:** The Commission reviewed a private maintenance agreement with the Foxborough Ct. Condo Association regarding maintenance of hydrants, valves and main televising in the portion of the Association located within Town borders. The City of De Pere is responsible for the remainder of the street.

Motion made by Pansier to approve the private maintenance agreement with Foxborough Ct. Condo Association, **seconded by Watermolen**. No further discussion. Motion carried by voice vote unanimously.

3. **HydroCorp contract:** HydroCorp provides commercial cross-connection enforcement services for the District. The current HydroCorp contract terminates on December 31, 2023. It includes a contract extension option for one year with a 3% price increase and an automatic one-year renewal until either party terminates.

Motion by Watermolen to approve the proposed HydroCorp Inc. contract for one year at an annual cost of \$7548.00, **seconded by Pansier**. No further discussion. Motion carried by voice vote unanimously.

H. MEAD & HUNT, INC.:

1. **2024 Rates:** Brosteau submitted hourly rates for 2024 for Mead & Hunt staff. The rates are a 4% increase from 2023.

Motion by Geurts to approve the proposed 2024 rates for Mead & Hunt, Inc., **seconded by Watermolen**. No further discussion. Motion carried by voice vote unanimously.

2. **Misc. Updates:** Brosteau updated the Commission on items including the De Pere School District property at CTH G and Bower Creek Rd, the Shadow Ln main upsizing project and the CTH GV service extension by Aubry Enterprises.

I. STAFF REPORT:

1. **Public Works Director / Water Operator:** Potts briefly reviewed his written report. Tenor introduced a project regarding the extension of a sewer line and removal of a lift station on Beau Rivage/ Old Plank Rd. He will continue to investigate the project.
2. **Clerk / Treasurer:** Peters answered Commission questions about the Town's tax rate and garbage and stormwater fees and updated them about Deb Titulaer's lack of connection.

J. APPROVAL OF VOUCHERS:

Motion made by Watermolen to approve the vouchers since October 26, 2023, **seconded by Pansier**. No further discussion. Motion carried unanimously in a voice vote.

K. ADJOURNMENT:

Motion made by Watermolen to adjourn, **seconded by Geurts**. No further discussion. Motion carried in a voice vote unanimously. Meeting adjourned at 5:13pm.

Next Regular Meeting: WEDNESDAY, JANUARY 3, 2024

Respectfully submitted,

Renaë Peters

Renaë Peters, Sanitary District #2 Clerk / Treasurer
Town of Ledgerview, Brown County, WI

Approved at the February 07, 2024 Sanitary District Meeting.
Approved at the February 20, 2024 Town Board Meeting.