



## **PARKS, RECREATION, AND FORESTRY COMMITTEE MINUTES**

**Tuesday, February 20, 2024 at 6:00 p.m.**

**Ledgeview Community Center**

**3700 Dickinson Road, De Pere, WI 54115**

### **A. CALL TO ORDER**

The meeting was called to order by Cullen Peltier at 6:00pm.

### **B. ROLL CALL**

Members present: Cullen Peltier, Nicole Van Helden, Karie Kellam, Tim Enright

Members excused: Chris Culotta, David Purnell

Staff present: Stephanie Schlag, Parks & Recreation Director, Mark Sauer (virtual), Planner, Mead & Hunt

### **C. AGENDA APPROVAL**

**Motion by Nicole, seconded by Tim**, to approve the agenda. No further discussion. Agenda approved 4-0 in a voice vote.

### **D. APPROVAL OF MINUTES:**

1. Parks, Recreation, and Forestry Committee Minutes January 16, 2024
2. Beautification Sub-Committee Minutes November 13, 2023
3. Beautification Sub-Committee Minutes December 20, 2023

**Motion by Nicole, seconded by Tim**, to approve the minutes. No further discussion. Motion carried unanimously in a voice vote.

### **E. PUBLIC COMMENT:**

Mark Koch, 2008 Whistling Swan Circle, lost his right-of-way ash trees in 2019 due to EAB. Is asking for ash trees to be replaced since other trees in his neighborhood are being replaced. Forestry ordinance enacted in 2021, which is when the Town started replacing trees the Town removed.

Committee agreed to review the current ordinance and tree planting policy and asked staff to add the item to an upcoming agenda.

### **F. COMMUNICATIONS:**

1. Beautification Sub-Committee Update  
No update. Will meet in March.

**Motion by Nicole, seconded by Karie**, to amend agenda to take H1 before G1. No further discussion. Motion passed 4-0.

### **G. OLD BUSINESS:**

1. Review of Scray Hill Park Restroom as Recommended by Zoning and Planning Commission  
Staff provided an overview of the requested changes by the Zoning and Planning Commission. ZPC approved the plan as it was presented but asked for modifications if it was possible with the budget and wouldn't hold up construction for the project. Including request for more

color to the building stone and/or roof and addition of landscaping around building. Item is for discussion only. No action taken.

#### H. NEW BUSINESS:

1. Public Art Plan Approval as Recommended by the Beautification Sub-Committee (taken out of order)

Public Art Plan presented by Anne Katz, Director of Arts Wisconsin.

Plan includes recommended tasks such as

- policies to address zoning, location, etc.
- recommendations about programming, locations for specific artwork, how to grow environment for arts
- provides steps to make sure art is paid for and taken care of
- how to work with artists, acquisitions, funding, maintenance

Katz praised Ledgeview for being a leader in public art. Stated Ledgeview is the only town she is aware of that has gone through an intense public art planning process. Residents and visitors deserve and expect it. Something kids, families, visitors can enjoy, and makes it accessible. Good investment for community, to make community authentic and unique.

Katz reminded the committee that a plan is only as good as the activation.

Committee thanked Anne for her assistance and thanked the Beautification Committee for their work on the plan.

**Motion by Tim, seconded by Karie,** to approve the Public Art Master Plan and recommend approval by the Town Board. No further discussion. Motion carried 4-0 in a voice vote.

2. Review of Scray Hill Park Parking Lot Expansion

Staff provided an overview of the Scray Hill Parking Lot expansion. Project would be included with the restroom project as an alternate. Reflects continuation of Master Plan for Scray Hill Park.

**Motion by Karie, seconded by Tim,** to move forward with the parking lot expansion project. No further discussion. Motion carried 4-0 in a voice vote.

3. East River Streambank Stabilization Project

Staff provided an overview of the project. This is a grant funded project from funds provided/administered by The Nature Conservancy. Streambank stabilization of East River along the western bank of the East River on the south end of Ledgeview Park. Some trees will be lost, but if not removed, will be lost to erosion eventually. Access for project will be through Winding Waters park entrance and to the south.

Item is for discussion only. No action taken.

4. Arbor Day Proclamation

**Motion by Nicole, seconded by Karie,** to approve the Arbor Day Proclamation and recommend approval by the Town Board. No further discussion. Motion carried 4-0 in a voice vote.

5. 2024 Work Plan

Staff presented the 2024 Work Plan for committee review.

**Motion by Time, seconded by Nicole,** to approve the 2024 Work Plan and recommend approval by the Town Board. No further discussion. Motion carried 4-0 in a voice vote.

**I. STAFF REPORT:**

Staff provided a summary of the memo that was provided to the committee in advance of the meeting, including updates on spring recreation programs and EAB mitigation/tree removal in the Swan Ridge neighborhood.

**J. ADJOURNMENT.**

**MOTION by Nicole, seconded by Karie, to adjourn.** No further discussion. Motion carried 4-0 in a voice vote. Meeting adjourned at 6:48pm.

Meeting in March will be cancelled. Next meeting is April.

**NEXT REGULAR MEETING: April 16, 2024 at 6:00pm**

Respectfully submitted,

*Stephanie Schlag*

Stephanie Schlag, Parks and Recreation Director  
Town of Ledgeview, Brown County, WI

Approved at the April 23, 2024 Parks, Recreation and Forestry Committee Meeting.

Approved at the May 06, 2024 Town Board Meeting.