

The Personnel Committee is an advisory committee to the Town Board which makes all final decisions. The powers and duties of the Personnel & Finance Committee are to make recommendations regarding:



- Matters related to Town finances and financial policies, including:
 - Annual Town Budget
 - Fund transfer resolutions, contracts, borrowing, investments, purchasing procedures, capital expenditures, land acquisitions, collection of delinquent taxes, commencement or defense of litigation.
 - Personnel items such as adding additional personnel, reclassification of personnel, and creation of new positions.
- Monitoring Town Policies, including:
 - Wages, salaries, benefit plans, job descriptions, grievances, and disciplinary procedures.
 - Policies to assure consistency with current legal requirements and to ensure such policies serve to retain and attract quality employees and otherwise serve the best interests of the Town.
- Conduct hearings on employee grievances or disciplinary matters.
 - Reports findings and conclusions to the Town Board.

The Personnel & Finance Committee meets the 3rd Wednesday after the 1st Monday of each month at 7:30 AM if needed. The Committee consists of five members who serve a two-year term.

Agenda & Minutes Posting Policy

[Agenda & Minutes Posting Policy](#)

February 8, 2024 - Meeting

February 8, 2024 - Meeting Agenda 230.23 KB

December 7, 2023 - Meeting

December 7, 2023 - Meeting Agenda 231.28 KB

December 7, 2023 - Meeting Minutes 210.36 KB

September 14, 2023 - Meeting

September 14, 2023 - Meeting Agenda 222.53 KB

May 18, 2023 - Meeting

May 18, 2023 - Meeting Agenda 401.25 KB

May 18, 2023 - Meeting Minutes 212.88 KB

[View PDF](#)